

**FEDERAL COLLEGE OF EDUCATION**

**P.M. B. 2041, KATSINA**

**INVITATION FOR SUBMISSION OF TECHNICAL AND FINANCIAL BIDS FOR THE YEARS 2015-2016 (MERGED) TETFUND INTERVENTION IN LIBRARY DEVELOPMENT**

**(A) INTRODUCTION:**

The Federal College of Education, Katsina intends to execute the following Projects under the Years 2015-2016 TETFund Intervention in Library Development:

Lot 1: Procurement of Assorted Textbooks for School of Languages

Lot 2: Procurement of Assorted Textbooks for School of Sciences & School of Vocational and Technical Education

Lot 3: Procurement of Assorted Textbooks for School of Arts and Social Sciences

Lot 4: Procurement of Assorted Textbooks for Schools of Education, Science Education and Undergraduate Studies

Lot 5: Procurement of Assorted Textbooks and Journals for Various Disciplines

Lot 6: Procurement of Library Furniture & Equipment

In compliance with the Public Procurement Act, 2007, interested, experienced and reputable Companies are invited to submit Technical Documents and Financial Bids for execution of the above projects.

**(B) PREQUALIFICATION REQUIREMENTS**

**The following documents are to be submitted for Technical prequalification;**

- (i) Certificate of registration with Corporate Affairs Commission (CAC);
- (ii) Tax Clearance Certificates for the Last Three Years (2014-2016);
- (iii) Evidence of registration with Pension Fund (PENCOM) and up to date remittance of employee pension fund contribution for companies with five or more permanent staff;
- (iv) A Verifiable evidence of compliance with the Statutory Provision of Section 6 (1-3) of the Industrial Training Fund (ITF) amendment Act No 19 of 2011;
- (v) A Verifiable evidence of compliance with Nigerian Social Insurance Trust Fund (NSTTF) or any other accredited Pension Fund Administrator;

- (vi) A Verifiable evidence of registration with the Bureau of Public Procurement National Database of Contractors, Consultants and Service Providers or Interim Registration Report (IRR);
- (vii) Sworn affidavit affirming that none of the Directors of the company has been convicted in any country for criminal offences including fraud and financial impropriety;
- (viii) Company Audited Accounts for the Last Three Years (2014-2016);
- (ix) A Verifiable evidence of Financial Capability to handle the project and Banking Support;
- (x) Detailed Company profile including Curriculum Vitae (CV) of key Personnel;
- (xi) A Verifiable evidence of similar projects executed (please attach copies of Award Letters for On-Going and Completion Certificates for completed projects);
- (xii) VAT Registration Certificate and evidence of remittance to FIRS
- (xiii) Functional E-mail Address and GSM Numbers;
- (xiv) Any other information that may enhance the chances of the company.

#### **COLLECTION AND SUBMISSION OF BID DOCUMENTS**

Financial Bid documents are obtainable at the Office of the Head, Procurement Department, Federal College of Education, P. M. B. 2041, Katsina, upon payment of N20, 000:00 only non-refundable fees, in respect of each project.

All Bidders shall enclose their Technical documents in a separate sealed envelope marked 'TECHNICAL' and Financial Bid in another sealed envelope marked 'FINANCIAL' with name of the project.

Both the Technical and Financial envelopes will thereafter be put in a bigger outer envelope and properly sealed. The outer envelope will be marked at the top left hand corner with Project Name and Lot Number, as the case may be and submitted to the Head, Procurement Department, Federal College of Education, P. M. B. 2041, Katsina.

**Note:** Late submission will not be accepted under any circumstance.

#### **(D) CLOSING OF SUBMISSIONS**

All submissions of Bid documents shall close at **12:00 noon on the 24<sup>th</sup> AUGUST, 2017** All documents submitted may be subject to verification.

**(E) PUBLIC OPENING OF BIDS**

- (i) All the Bids received shall be publicly opened at 12:01 p.m. on the closing date (24th, August, 2017) at the College Board Room;
- (ii) Companies should be ready to produce original copies of the documents forwarded (if requested);
- (iii) Companies that made submissions or their representatives are advised to attend the Opening Exercise;
- (iv) This advertisement should not be construed as a commitment, offer or obligation on the part of the College or shall it entitle the Bidder to make any claim whatsoever, and/or seek any indemnity from the College by virtue of such Bidder having responded to the advertisement;
- (v) The College is also not bound to consider any Bid and reserve the right to reject all Bids at any time or cancel the procurement proceedings at any point in the public interest;
- (vi) Only Financial Bids of the companies that meet prequalification requirement will be processed.

**Signed:**

**Musa Muhammad Dandikko, CNA, CPA, Ireland**

**Head, Procurement/ Secretary, College Tenders Board**